

Accident Card



Accident scene checklist



Stop and investigate.	
Set warning devices.	
Call 911 if injured need emergency services.	
Protect your vehicle and cargo from theft and further damage.	
Do not move your vehicle until police arrive.	
Report accident/incident to dispatch coordinator and safety manager as soon as possible.	
Take photos of the accident scene only (final rest of the vehicles).	
Discuss accident with proper authorities (facts only).	
Complete this card at the scene of the accident.	
Obtain information from witnesses.	



Witness Information

Name

Address

Phone

Email

License Plate No. & State

Vehicle Description

Name

Address

Phone

Email

License Plate No. & State

Vehicle Description



Accident Data

Date _____
MM/DD/YYYY

Time _____
(AM) (PM)

Roadway _____
RT #, Street, Intersection

Landmark _____
Near bridge, mile post, etc.

Weather Conditions _____
Rain, fog, snow, etc.



Vehicle no.2

Type _____ Make _____

Model _____ Year _____

Driver _____

Address _____

License Plate No. & State _____

Owner _____

Address _____

Phone _____

Ins. Co. _____

Policy # _____

Towed? _____

Wrecker Service Info. _____

Damage to Vehicle _____



Injuries/Fatalities

Persons Injured _____

Fatalities _____

Treatment Needed _____

Who? Where were they taken? _____



Investigation

Was accident investigated by police?

Department _____

Officer _____ Badge # _____

Citation issued? _____

Persons name arrested, cited and charges?



Vehicle no.3

Type _____ Make _____

Model _____ Year _____

Driver _____

Address _____

License Plate No. & State _____

Owner _____

Address _____

Phone _____

Ins. Co. _____

Policy # _____

Towed? _____

Wrecker Service Info. _____

Damage to Vehicle _____